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## **Anti-Money Laundering Regulations**

In order to comply with Anti-Money Laundering Regulations, we must make certain checks to verify your identity.

Please send us three items of identification detailed below. These documents can be scanned and emailed to us, or you can send photocopies in the post. **Please do not send original documents**.

The documentation that you provide will be used for Anti Money Laundering identification purposes only and will be stored securely, according to the rules set out in the General Data Protection Regulations.

Please supply the following information; One item from List A and two items from List B.

## List A – Photographic

- Valid passport
- Valid photocard driving licence.
- EU Member State Identification card
- Northern Ireland Electoral Identification Card
- Firearms / shotgun licence

## List B – Residency

- Current paper version UK full driving licence. (Not to be used if photocard driving license is chosen from List A)
- Document (within the last 12 months) stating entitlement to a state or local authority funded benefit eg. housing benefit, council tax benefit, tax credit, pension, educational or other grant.
- Letter from HMRC (within the last 12 months), including PAYE coding notices and statements of account. (P45's and P60's are not acceptable).
- Legal document eg. grant of probate, bankruptcy.
- Current (within last 3 months) bank statements, or credit card statements.
- A utility bill (within the last 3 months) eg. gas, water, electricity, telephone. (Not mobile phone bills).
- House or Motor Insurance certificate showing your address. (within last 12 months).
- Legal document proving your ownership of a property.
- A letter from a solicitor, signed and dated on their company's letterhead, stating that you have been known to them for at least 2 years.